

# **NTSA Emergency Response Plan**

## **NTSA Policy**

During sanctioned NTSA activities, each range or activity will have present an Emergency Response Kit and a copy of these Emergency Response Procedures. In addition, prior to starting the sanctioned activity, the activity coordinator will assign personnel to each duty outlined below so that during an emergency, designated personnel can respond as quickly as possible.

## **Emergency Response Kit**

The Emergency Response Kit will contain the following items:

- The location coordinates and address of the range;
- A clearly marked inventory with a list of items with expiration dates, and usage list for replacement of contents, as necessary;
- A list of local hospital locations and directions;
- Emergency response assignments and duties;
- Witness information collection procedures and forms;
- (20) adhesive bandages (Band-Aids), various sizes
- bottle 'liquid bandage'
- 5" x 9" sterile dressing
- Conforming roller gauze bandage
- (2) Triangular bandages
- (2) 3"x 3" Sterile gauze pads
- (2) 4"x 4" Sterile gauze pads
- roll 3" Cohesive bandage
- (2) germicidal hand wipes or (1) hand sanitizer
- (6) antiseptic wipes
- (2) pair large medical grade non-latex gloves
- Adhesive tape, 2" width

- Anti-bacterial cream
- Cold pack
- Scissors (small, personal)
- Tweezers
- (5) Quick Clot packs (one case/box)
- CPR breathing barrier with 1 way valve
- roll duct tape
- tube 'Crazy glue' (CY glue)
- Flashlight
- 1 bottle oral glucose solution
- 1 VOK 'Blow out' kit containing tourniquets

### **Emergency Response Procedures**

In the event of an emergency during NTSA sanctioned activities, the assigned Emergency Response Team Leader will assemble the pre-designated response team and advise them of the situation, if necessary, and request that each team member execute their assignments. The Team Leader or Assistant Team Leader will designate additional Safety Officer's (SO's) and assistants, as necessary, to:

- **Immediately inform the Range Manager of the emergency and order a cease fire on all ranges.** All firearms will be unloaded.
- **Make the area safe for all responders.** All loaded firearms will be cleared by an SO. Firearm(s) will be removed from the patient.
- All responder(s) should wear gloves and other safety equipment, as necessary.
- **Clear the area for emergency vehicle traffic or designate/mark an area for an air ambulance.** If the emergency occurs on the rifle or pistol range, the designated area for an air ambulance will be the 100-yard range north of the power lines. If the emergency occurs on the shotgun ranges, the designated area for the air ambulance will be the open field north of the power lines. It is recommended that the helicopter approach either area from the west. As the helicopter approaches, smoke canisters should be deployed to mark the area(s) and provide wind direction.

*If major arterial bleeding, torso penetration wound, femoral fracture, any major head or neck trauma, or any other major traumatic injury is observed or suspected, the*

*designated 911 responder will request an air ambulance be dispatched and provide NTSA coordinates and other instructions.*

If not a major traumatic injury, immediately execute transportation plans to the nearest hospital. Minor trauma; cardiac event, allergic/anaphylactic shock or hypothermia will require local evacuation. Local evacuation to local hospital/ER will result in faster transport than waiting for ground ambulance.

For non-major trauma, while primary responder is administering aid, the designated driver will move the transport vehicle to the site and prepare for transport to the nearest hospital. Once the victim is ready to transport, move the patient into the designated transport vehicle with the assigned driver and caregiver to immediately take the patient to the hospital. The designated 911 responder should contact the hospital to advise of the transport, estimated time of arrival (ETA), and patient's condition.

### **Hospital Locations and Directions**

**NTSA Coordinates - N33.19.20.7 W 97.08.56.3**

#### **Nearest Hospital:**

Denton Presbyterian Hospital  
3000 N Interstate 35, Denton, TX  
(940) 898-7000

#### **Driving directions from Presbyterian Hospital to the NTSA:**

- Drive north on I-35 to the Milam Road exit. Love's Truck Service Station will be on the east side.
- Turn right and drive east 1.0 mile on Milam Road.
- Turn left on Treitch Road (paved) and drive north 1.7 miles to the T-intersection with Rector Road. There is a church on the corner of Milam and Treitch.
- Turn right and drive east 0.1 mile on Rector Road (dirt).
- Turn right into NTSA. There is a 90 degree turn just before entering the NTSA Range.

#### **Driving directions from NTSA to the nearest hospital:**

- Approximate Transport Time ~19 minutes.
- Turn LEFT from NTSA range and drive 0.1 miles on Rector Rd (South – East)
- Turn LEFT on Treitch Road (paved) and drive south 1.7 miles
- Turn RIGHT on Milam Road and drive west 1.0 miles.

- Cross over I-35
- Turn LEFT and take ramp south to I-35 South
- Take EXIT 468 toward West Oak Street/FM-1515/Airport Road
- Turn LEFT at West Oak Street
- Go under I-35 and Turn LEFT on College Park into hospital emergency entrance.

### **Emergency Response Assignments and Duties**

During the safety briefing of each NTSA activity, and prior to the actual event, the lead organizer or match director of each match shall designate the following personnel and make available the Emergency Response Kit for immediate use.

- (1) **Emergency Response Team Leader** is assigned to ‘take charge’ of any emergency event, evaluate and treat the patient, and direct other team members and SO’s to execute their duties, as necessary. The Emergency Response Team Leader must be familiar with above Emergency Response Procedures.
- (2) **Assistant Team Leader** will assist the team leader in any way necessary to ensure that the patient is quickly and efficiently transported to a hospital.
- (3) **911 Communication Responder** is assigned to contact 911 with the incident information, advise if air ambulance is required (major trauma), advise if patient is transported to hospital with ETA, & condition and will assist Team Leader as necessary. The 911 Responder will remain in contact with professional responders as necessary. The 911 Responder must be familiar with all Emergency Response Procedures, range location, and coordinates.
- (4) **Emergency Transport Driver and Vehicle** (vehicle situated in central location with keys in driver’s floorboard to be brought to patient for transport or cooling (hypothermia). If driver becomes the patient, Emergency Response Team Leader will designate new driver who will utilize keys in floorboard of assigned emergency response vehicle). Driver will assist Team Leader until transport. Emergency Transport Driver must be familiar with range location and directions to Hospital for local evacuation. A copy of directions to local hospital will be placed with keys in designated evacuation vehicle.
- (5) **Safety Officers are assigned with securing the ranges, clearing all firearms and ensuring proper stowage, crowd control, and collection of witness statements. SO’s may be needed to clear and designate an area for an air ambulance to land.**

## **Witness Procedures and Forms**

After the patient has been successfully transported to the hospital, the designated personnel will conduct witness interviews. Each witness present should be asked to complete the following Witness Form including witness identification and a brief statement of what they observed.

## Witness Interview Form

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Name:

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Address:

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Phone Numbers:

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Email Address:

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Date & Time of accident observed:

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Please briefly describe what you observed:

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(use back if necessary)

**NTSA Form  
Designated Emergency Response Personnel**

**Date:**

**Match:**

**Match Director:**

**EMT:**

**Assistant EMT:**

**Transport/Driver:**

**911 Responder:**

**Safety Officer(s):**

## **911 Responder Instructions**

Take a few deep breaths to calm yourself. Call 911.

Give a detailed but precise description of the emergency.

Give your name and the number of your phone.

Give your location.

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Advise that an air ambulance is required (major trauma), or

Advise if patient will be transported directly to hospital and ETA.

Listen to the dispatcher. Follow orders.

Do not hang up until instructed to do so.